



On behalf of the Platinum Point Owners' Association:

Secretary
6/1 Western Harbour Place
Edinburgh EH6 6NG

20th August 2007

The Co-Proprietors
Platinum Point
Western Harbour
Edinburgh EH6

Notice of Annual General Meeting

I hereby give notice of the first Annual General Meeting of the Platinum Point Owners' Association on **Wednesday 26th September 2007 at 7.00 pm** in the 'Next Generation' Sports Club. The opportunity will be taken (i) for the Factor to report on their accounts for Platinum Point for the 12 months ended 30th June 2007; (ii) to set the Factor's fee for the next 12 months; and (iii) to discuss a range of matters of interest to Owners by way of the Chairman's report. Additionally a representative from Lothian & Borders Police will outline the Neighbourhood Watch scheme which has been operating at the site for the past few months.

At the end of the meeting the entire Committee will stand down in accordance with our rules (see <http://ppowners.com/Membconst.html>), and a new Committee will be elected by the body of owners. About half the present committee membership will stand for re-election, so there will be at least three vacancies to fill. **If you would like to protect the interests of Platinum Point owners and are prepared to stand for election at the AGM, please email either secretary@ppowners.com, or chairman@ppowners.com.** If you are unable to find a proposer and/or seconder we would be pleased to meet you before the meeting to make arrangements.

If you are unable to attend the meeting but would like another owner to vote on your behalf, please would you complete the proxy form at the bottom of the agenda and send to the Secretary at the address given to arrive no later than Tuesday 25th September.

Signed on behalf of the Platinum Point Owners' Association

Claire Dunlop
Secretary

secretary@ppowners.com
www.ppowners.com

Venue: 'Forth View' Meeting Room: 'Next Generation Sports Club': Newhaven Place.

Date: **Wednesday 26th September, 2007**

Time: **7.00 pm** (2½ hours maximum)

AGENDA

1. Welcome, introductions and apologies.
2. Minutes of founding meeting (13/09/06).
3. Minutes of EGM (28/03/07).
4. Resolution to change quorum rules to delete condition for one attendee per stair, in light of at least one complete stair being in single ownership.
5. Report on Factor's accounts for y/e 23/06/07 (copies distributed at meeting).
6. Chairman's report (copies distributed at meeting).
7. Procedure for action when owners' rights are challenged or denied.
8. Set Factor's fee.
9. Brief report from Police on Neighbourhood Watch.
10. AOCB.
11. *Committee stand down.*
12. *Appointment of new Committee and officers.*
13. Meeting close.

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Platinum Point Owners' Association AGM

APPOINTMENT OF PROXY

I, being proprietor of Western Harbour Place / Breakwater / Way *, Edinburgh EH6, hereby appoint either (i) or (ii) the PPOA Chairman * to vote on my behalf at the Annual General Meeting of the proprietors to be held on 26th September 2007.

[* delete as appropriate]

Enter number of Platinum Point flats owned, if more than one

Signed.....

Date.....

Please detach and return this form to arrive no later than Tuesday 25th September to:

**The PPOA Secretary
6/1 Western Harbour Place
Edinburgh EH6 6NG**